

TUESDAY, MAY 26, 2020
OFFICE OF THE BOARD OF COMMISSIONERS
PICKAWAY COUNTY, OHIO

The Pickaway County Board of Commissioners met in Regular Session in their office located at 139 West Franklin Street, Circleville, Ohio, on Tuesday, May 26, 2020, with the following members present: Mr. Brian S. Stewart and Mr. Harold R. Henson. April Dengler, County Administrator, was also in attendance. Mr. Jay H. Wippel was absent.

**In the Matter of
Minutes Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the minutes from May 19, 2020, with corrections.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Bills Approved for Payment:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

BE IT RESOLVED, that the bills have been found to be properly filed and their respective vouchers shall be cross-referenced to the approving pages dated May 27, 2020, in the Commissioners' Voucher Journal, the date in which checks will be cut; then,

BE IT FURTHER RESOLVED, that the Board of Pickaway County Commissioners orders the Auditor of Pickaway County, Ohio, to draw her warrant on this entry in the amount of \$473,523.71 on the County Treasurer to satisfy the same.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Amended Certificate Approved:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-052620-27

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$23,408.92 to amend the Maintenance Ditch Rotary Fund #916 due to the receipt of partial proceeds for JD 6145M Cab Tractor & Boom Mower and to make payment; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

MAINTENANCE DITCH ROTARY FUND #916
\$23,408.92

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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**In the Matter of
Appropriation of Line Item:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the APPROPRIATION OF LINE ITEM:

\$103,868.00 – 101.1105.5703 – Contingencies – Commissioners

\$66,672.50 – 101.1105.5703 – Contingencies – Auditor

\$0.01 – 101.1105.5703 – Contingencies – Auditor

\$23,408.92 – 916.3009.5901 – Other Expenses Ditch Maintenance – Engineer

\$63,902.64 – 101.1105.5703 – Contingencies – Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Transfer & Reappropriation:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the TRANSFER AND REAPPROPRIATION OF LINE ITEM:

**\$0.01 – 411.7105.5301 – Memorial Hall Supplies – Commissioners
TO**

411.7105.5401 – Memorial Hall Contract Services – Commissioners

**\$1,000.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1101.5202 – Medicare- Commissioners

**\$101,659.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1103.5442 – Group & Liability – Commissioners

**\$66,672.50 – 101.1105.5703 – Contingencies – Auditor
TO**

101.1105.5722 – JFS Note Transfer Out – Auditor

**\$0.01 – 101.1105.5703 – Contingencies – Auditor
TO**

101.1105.5701 – Transfer Out Miscellaneous – Auditor

**\$1,209.00 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.6101.5901 – Airport Other – Commissioners

**\$63,902.64 – 101.1105.5703 – Contingencies – Commissioners
TO**

101.1105.5701 – Transfer Out Miscellaneous - Commissioners

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Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Fund Transfer:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the FUND TRANSFER:

\$63,902.64 – 101.1105.5701 – Transfer Out Miscellaneous – Commissioners
TO
411.0000.4901 – Memorial Hall Transfer In – Commissioners

\$33,336.42 – 101.1105.5722 -JFS Note Transfer Out – Auditor
TO
304.0000.4901 – JFS Note Debt Fund Transfer In - Auditor

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Blanket Purchase Order:**

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve the following requests for the BLANKET PURCHASE ORDER:

\$2,659.00 – 101.6101.5901 – Airport Other - Commissioners

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

**In the Matter of
Waiver Approved:**

Nancy Graham, Fiscal Specialist, requested a waiver to pay CORSA, in a timely manner related to group and liability insurance coverage. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment to CORSA, in the amount of \$231,659.00, to be paid from line items #101.1103.5442 Group and Liability.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Nancy Graham, Fiscal Specialist, requested a waiver to pay Foremost Management, LLC., in a timely manner related to the Memorial Hall project. After discussing the request, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to waive the waiting period to issue payment

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to Foremost Management, LLC., in the amount of \$83,491.10, to be paid from line items #411.7105.5401 Memorial Hall Contract Services.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, absent; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Report Provided by Marc Rogols:

The following is a summary of the report provided by Marc Rogols, Deputy County Administrator.

- Mr. Rogols reported that the courthouse sign-in sheet has been implemented without any problems. The following is what has been reported per elected officials' offices:
 - **Auditor:** The office is closed to the public. All business is being conducted by mail, e-mail, or phone. Items required to be submitted to the office may be left in the designated area just outside the office. Dog tags are only available for purchase on-line. Phone (740) 474-4765 / Fax: (740) 474-4956/ mbetz@pickaway.org.
 - **Board of Elections:** The office is closed to the public. Employees are working from home to maintain services. Applications for an absentee ballot are available on-line. You can also pick one up on a table just outside the office or request one via phone at (740) 474-1100.
 - **Building Department:** The office is meeting with the public by appointment only. Building plan drop off and pickup boxes have been put in place and are accessible at the rear entrance to the building. Temporarily, Inspectors will not be conducting inspections at occupied residences. Arrangements for those inspections will be made on a case by case basis in cooperation with the contractor. Inspectors will be in the field conducting inspections, and the front office staff has discontinued alternating administrative leave for clerical personnel. Questions can be directed to (740) 474-8282.
 - **Clerk of Courts / Title Office:** The office is closed to the public. Services are being provided to the public by phone, mail, or e-mail. Contact (740) 207-0113 or jdean@pickawaycountyohio.gov.
 - **Common Pleas Court:** The court is closed to the public under restricted access. Members of the public are asked to refrain from visiting unless absolutely necessary. Jury trials have been suspended or continued. Other hearings and proceedings are being conducted. The court's staff are working limited hours. The court can be contacted at (740) 474-6026.
 - **Commissioners' Office:** The office is closed to the public without appointment. The front office staff has been reduced to an alternating weekly work schedule. The office of Planning and Development is accessible on-line, by e-mail, and phone. A drop box for plans and correspondence has been placed at the front entrance. Essential staff remains in place.
 - **Courthouse:** The Pickaway County Courthouse is still open to the public. However, the public is discouraged from visiting the courthouse unless it's absolutely necessary. A sign-in sheet has been implemented at the front desk / main entrance.
 - **Dog Shelter:** The Pickaway County Dog Shelter is operating by appointment only. The shelter's volunteer program has also been suspended. The shelter staff will continually maintain the facility and provide daily care for the resident dogs. Questions can be directed to the shelter at (740) 474-3741 or srarey@pickawaycountyohio.gov.
 - **EMA / 911:** The Emergency Operations Center is open and is fully staffed by EMA, 911, and Health Department personnel. Questions can be directed to (740) 889-0562, (740) 889-0563 or (740) 889-0564.
 - **Engineer's Office / Highway Garage:** The Engineer's Office is closed to the public. The staff is conducting business by phone or e-mail. A drop box for incoming documents and plans have been established at the front entrance. The Highway Garage is open to the public by appointment only. The staff is staggering shifts to maintain services. Questions can be directed to (740) 474-3360 or cmullins@pickawaycountyohio.gov.
 - **Maintenance Department:** The Maintenance Department is closed to the public. The staff will be working daily for regular county facility maintenance.

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- **Pickaway WORKS:** The office is closed to the public. All staff members are working remotely away from the office. Business is being handled by e-mail, phone, on-line, and social media. The office can be contacted by (740) 474-5383 or highered@pickaway.org and general information is available at www.pickawayworks.com.
 - **Prosecutor's Office:** The Pickaway County Prosecutor's Office is closed to the public. Personnel are working and conducting business by phone, on-line, or email. Questions can be directed to (740) 474-6066.
 - **Treasurer's Office:** The Treasurer's Office is closed to the public. A payment drop box has been placed at the courthouse front desk. Payments are also being accepted on-line and by mail. The staff is working at the office processing payments, answering calls, and conducting general business. Questions can be directed to (740) 474-2370.
 - **Park District / Solid Waste Management District:** Both offices are closed to the public. All services are being conducted by phone and e-mail. All off site events have been canceled. Solid Waste can be contacted at (740) 420-5452 or <http://rphfsolidwastedistrict.com>. Park District can be reached at (740) 474-2370.
 - **Recorder's Office:** The Recorder's Office is closed to the public. All services are being provided by phone, mail, or e-mail. A drop box for documents has been established at the front entrance to the office. Questions can be directed to (740) 474-5826, (740) 477-6152, or jgifford@pickawaycountyohio.gov.
 - **Veteran's Services:** The office is closed to the public. Staff will be working remotely monitoring phones, voicemail and returning calls. All transportation services have been suspended. Contact the Chillicothe VA (740) 773-1141 or the Columbus VA (614) 257-5200 for special transportation needs. Questions regarding transportation, emergency financial assistance, and general claims can be directed to (740) 474-3650 or <http://www.pickawayvets.com>.
- There were no Bureau of Workers Compensation filed this week and no unemployment claim filed this week. BWC hearings were last week for the two corrections officers from the Sheriff's Office. One claim was denied, and the others claim is awaiting a decision. Two previously filed unemployment claims were denied, and one claim was approved.
 - Mr. Rogols is still working with Von Cremeans, Fair Board President, to gather estimates for installation of a security system for the grandstands due to the amount of break-ins.
 - Mr. Rogols reported that the Dog Shelter's population is down to 30 dogs. There was major fence damage from trees that had fallen on Friday. Maintenance staff, Jeremy and Mike, removed the tree debris and repairs are pending response from Detillon Fencing.
 - There is one new post on Govedeals.com for a golf cart owned by the Pickaway County Sheriff's Office.

In the Matter of
Report Provided by Darrin Flick:

The following is a summary of the report provided by Darrin Flick, EMA Director & Pickaway County 911 Coordinator.

- Last week the EOC was open Monday through Friday from 8am-5pm. Weekends as needed. COVID Response operations occurring across Pickaway County. State EOC COVID Directors Call Monday, Wednesday, and Friday. Mr. Flick responded to the flood response and evacuation of the trailer park on E. Main St. last Tuesday. Personal Protective Equipment Shipment was received May 18th and May 19th. Mr. Flick attended the Court Security Meeting May 20th.
- This week the EOC will be open Monday through Friday 8am-5pm, weekends as needed while COVID Response operations will still occur across Pickaway County. State EOC COVID Directors Call Monday, Wednesday, and Friday. Mr. Flick will hold a Dispatch Discussion with Fire Chiefs May 26th and a Personal Protective Equipment Shipment is expected May 27th.
- Next week the EOC will be open Monday through Friday 8am-5pm. Weekends as needed. COVID Response operations will still occur across Pickaway County. State EOC COVID Directors Call Monday, Wednesday, and Friday.

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In the Matter of
Board of Elections:

Dave Winner, Board of Elections, met with the Commissioners to request that the voting machines stay at the location of the old Park District Office until the renovations are completed at the old Driver Exam Office. The renovation will cause dust and he would like to keep the machines clean. The project should start the end of June and will be blocked of for four consecutive weeks. Pine Valley Construction will be able to install the nightly depository into the block wall while completing the renovations.

In the Matter of
Juvenile Court Improvement Plan
Realignment of Funds for FY2020 Subsidy Grant:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Henson to sign the Improvement Plan Realignment of Funds for the FU2020 Subsidy Grant for Juvenile Court.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Law Library Board Appointee
Krysten Martin's Term Correction:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to correct the term appointment of Krysten Martin appointed January 7, 2020 to the Pickaway County Law Library Board. Ms. Martin was appointed to fulfill an unexpired 5-year term, and is corrected to the following term expiration:

Ms. Martin's term will commence January 1, 2020 and will expire December 31, 2024.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Appointment of Williams Thomaschek to the
Pickaway County District Library Board:

Upon review of the Application for Appointment to a Public Board, Commission, or Committee form submitted for consideration, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to appoint William Thomaschek, 1631 Atwater Avenue, Circleville, Ohio 43113, to the Pickaway County District Library Board for a seven year term. Mr. Thomaschek will be replacing Robert Mabe, whose term ended December 31, 2019.

Mr. Thomaschek's term will commence January 1, 2020 and will expire December 31, 2026.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

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In the Matter of
2020 General Fund 2nd Half
Appropriations Approved for Disbursement:

Ms. Dengler prepared the 2nd half General Fund departmental appropriations for operating expenses for distribution for departmental operating expenses for the remainder of 2020.

After a brief discussion regarding the appropriations, Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-052620-28

BE IT RESOLVED, that pursuant to Ohio Revised Code §5705.392, the Pickaway County Board of Commissioners hereby adopts as part of its annual appropriation measure a spending plan setting for a semi-annual schedule of all expenses and expenditures of all appropriations from the Pickaway County General Fund for fiscal year 2020. The total second half schedule of expenses and expenditures for each office, department, and division is as follows and that there be appropriated from the GENERAL FUND

\$ 8,992,021.09

as the second half appropriation for 2020.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Then & Now Certification Resolution for
2020 General Fund 2nd Half Appropriations:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to adopt the following Resolution:

Resolution No.: PC-052620-29

WHEREAS, for the period of June 10, 2020, to July 31, 2020, all purchases of \$1,000 or less are exempt from the THEN and NOW CERTIFICATION requirements; then,

THEREFORE BE IT RESOLVED, that any person authorized to make purchases shall file a written document with the Pickaway County Auditor within three (3) business days of making a purchase stating the purpose, amount, and the date of the purchase along with the name of the vendor.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Amended Certificate Correction:

Melissa Betz, Auditor requested that a correction be made to the following Amended Certificate from March 3, 2020. The amended certificate was to correct revenue estimates that were incorrectly given to the Auditor when the 2020 budget was prepared and submitted. The amount of the Budgetary Action Form was zero as indicated, however, supporting documentation reflected figures and was to be zero as well. Mrs.

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Betz is requesting that the correction be reflected in the minutes to appropriately reflect the supporting documentation.

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to make the corrections to the following resolution filed March 3, 2020.

Resolution No.: PC-030320-15

WHEREAS, the Pickaway County Budget Commission approved an AMENDED CERTIFICATE in the amount of \$0.00 to amend the Auto License and Gas Tax Fund #201 due to initial appropriation for revenue line item; then,

THEREFORE BE IT RESOLVED, that the Pickaway County Board of Commissioners hereby appropriated the following sum for expenditure for period ending December 31, 2020:

AUTO LICENSE AND GAS TAX #201
\$0.00

MTD/YTD Revenue Report by Fund 201			2020	Engineer's 2020 Amounts	AMENDED CERTIFICATE AMOUNT
Account	Description	Est Rev			
201.0000.4222	DITCH MAINTENANCE REIMBURSEMENT	\$ 60,000.00	\$ 60,000.00	\$	-
201.0000.4252	SALES-ENGINEER	\$ 62,000.00	\$ 62,000.00	\$	-
201.0000.4260	TOWNSHIP/MUNICIPALITIES - ENGINEER	\$ -	\$ 650,000.00	\$	650,000.00
201.0000.4405	55% HIGHWAY PAT	\$ 650,000.00	\$ 250.00	\$	(649,750.00)
201.0000.4504	TAXES-LICENSE	\$ 250.00	\$ 1,613,435.00	\$	1,613,185.00
201.0000.4505	TAXES-GASOLINE	\$ 1,613,435.00	\$ 3,858,616.00	\$	2,245,181.00
201.0000.4546	ON BEHALF MONEY	\$ 3,858,616.00	\$ 450,000.00	\$	(3,408,616.00)
201.0000.4559	TOWNSHIP/MUNICIPALITIES	\$ 450,000.00	\$ -	\$	(450,000.00)
201.0000.4705	INT-AUTO LICENSE GAS TAX	\$ -	\$ 20,000.00	\$	20,000.00
201.0000.4901	TRANSFERS	\$ 20,000.00	\$ -	\$	(20,000.00)
201.0000.4926	OTHER RECEIPTS	\$ -	\$ 50,000.00	\$	50,000.00
201.0000.4930	DEBT PROCEEDS	\$ 50,000.00	\$ -	\$	(50,000.00)
Fund: 201	AUTO LICENSE AND GAS TAX	\$ 6,764,301.00	\$ 6,764,301.00		\$ 0.00

Voting on the motion was as follows: Commissioner Henson, yes; Commissioner Stewart, yes; Commissioner Wippel, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Contract and Contract Addendum for
2020 Pickaway County and Township Resurfacing Program
BID C For Pickaway County Engineer Department:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and sign the Contract and Contract Addendum for Pickaway County 2020 Pickaway County and Township Resurfacing Program – Bid C with Amaazz Construction Ohio, LLC.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Transportation Improvement District:

Ryan Scribner and David Glass, Pickaway Progress Partners, Chris S. Mullins, County Engineer, and Nate Green, Montrose Group, met with the Commissioners in person. Tim Biggam and Jamie Beier Grant, Montrose Group, were all present via teleconference call. Chris S. Mullins, motioned to enter the Transportation Improvement District Board meeting, second by Commissioner Brian Stewart.

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Upon the completion of the Transportation Improvement District Board meeting, Commissioner Brian Stewart motioned to adjourn the Transportation Improvement District Board meeting, seconded by Chris S. Mullins.

In the Matter of
Pickaway Progress Partners Development:

Ryan Scribner and David Glass, Pickaway Progress Partners, and Caleb Bell, Bricker and Eckler, met with the Commissioners to discuss development of a Port Authority in Pickaway County. Mr. Bell specializes with port authorities with surrounding counties. Mr. Bell explained a port authority board and their purpose, along with guidelines. Port authorities is a way to develop and yet hold for the right business at the right time. The ease and flexibility of port authorities are beneficial to counties. Mr. Scribner went on to discuss how the Port Authority could help with the financing of a project with a TID and be helpful with lower rates. Another county utilizes their savings from using the Port Authority with a percentage going back into the county infrastructure. Commissioner Stewart asked the question if the board members are paid and Mr. Bell stated not typically, however, it can be. Commissioner Stewart's concern is having people on the board with qualifications and experience. Port Authorities would have the authority of sales tax for infrastructure of that project. Some have a port sharing agreement with counties and staff sharing arrangements. Port Authority board is not elected but does indirectly answer to elected officials, which would be the Commissioners. Mr. Scribner wants to make sure we are competent with the right tools in the toolbox. Mr. Scribner explained that this is an opportunity to make a substantial impact to add compacity without putting the community at risk. Commissioner Stewart felt the discussion was helpful and want to review the information to see if it would be beneficial to Pickaway County and Pickaway Progress Partners. This could be away for regional collaboration with southern counties. Mr. Scribner and Mr. Glass see it as a group effort with having a port authority board and the Commissioners, not a giving of power. Commissioner Stewart addressed the concern of a board being able to hire a new Economic Development Director when there is such a great working relationship with Pickaway Progress Partners and Mr. Scribner and Mr. Glass. Mr. Scribner see this as a creative way to sustain was Pickaway Progress Partners provide for Pickaway County. Commissioner Stewart suggested additional meeting for further discussions to see if this is an option for Pickaway County. Mr. Bell explained that there are 40 other county forming Port Authorities. A Port Authority can be created with bylaws to follow that are set in place by the Commissioners. The Commissioners thanked Mr. Bell for meeting with them and providing information regarding a Port Authority.

In the Matter of
Annual Meeting of the Wolf Run Joint Ditch
Board of County Commissioners and Resolution
Adopted Approving Annual Ditch Maintenance Assessments:

The Wolf Run Joint Ditch Board of Commissioners, consisting of the Pickaway County and Ross County Commissioners, met by teleconference call to approve the annual county maintenance ditch assessment for year 2020. Those in attendance were Pickaway County Commissioners Brian Stewart, Harold Henson, and Jay Wippel, and Ross County Commissioners Dwight Garrett, Commissioner Steve Neal, Doug Corcoran, and Chris Mullins, Pickaway County Engineer by teleconference all. Also, in attendance were April Dengler, Pickaway County Administrator.

Mr. Mullins reviewed a spreadsheet listing the individual assessments to the benefited acres within the watershed, with no change in rates from last year. After reviewing the assessments, Commissioner Corcoran offered the motion, seconded by Commissioner Stewart, to adopt the following Resolution:

Resolution No.: PC-052620-30

WHEREAS, special assessments were made against the described real estate on the following list of benefiting acreage situated in Deer creek Township and Deerfield Township, located in Pickaway County, Ohio, and Ross County, Ohio, respectively; and,

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WHEREAS, a county ditch maintenance fund was established in compliance with O.R.C. §6137.02 for the Wolf Fun Joint Fund for the repair, upkeep, and permanent maintenance of said ditch constructed under Chapter 6131 of the Ohio Revised Code; and,

WHEREAS, on May 26, 2020, the Wolf Run Joint Ditch Board of County Commissioners met in Regular Session by teleconference with the Pickaway County Board of Commissioners' office and approved the annual maintenance assessments on the benefiting acreage for year 2020; then,

THEREFORE BE IT RESOLVED that the Auditor of Pickaway County, Ohio, and Auditor of Ross County, Ohio, are hereby authorized and directed to place said assessments on the Tax Duplicates of the benefited acreage for year 2020, collectible in year 2021.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Henson, yes; Commissioner Wippel, absent; Commissioner Corcoran, yes; Commissioner Garrett, yes; Commissioner Neal, absent. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

Wolfe Run Joint County Ditch – Pickaway County				
PROPERTY OWNER	PARCEL NUMBER	TOTAL ACRES	BENEFITTED ACRES	Total Assessment
Hamman, Andy Russell & Cathryn	C09-0-001-00-354-01	24.36	22	\$121.60
Shaw, Donald E. Sr. Trustee	C09-0-001-00-355-00	41	8	\$44.22
Shaw, Donald E. Sr. Trustee	C09-0-001-00-356-00	44	44	\$243.21
Shaw, Donald E. Sr. Trustee	C09-0-001-00-357-00	40	21	\$116.06
Shaw, Donald E. Sr. Trustee	C09-0-001-00-358-00	90	12	\$66.34
Barbee, T. Richard Jr.	C09-0-001-00-367-00	129	21	\$116.06
Harold Mace Farms LLC	C09-0-001-00-373-00	72.2	48	\$265.32
Harold Mace Farms LLC	C09-0-001-00-374-00	3.6	3.6	\$19.90
Clifton, Richard J. & Judith A. - Trustees	C09-0-001-00-376-00	105.857	13.2	\$71.86
Sheridan, Mary Ellen Trustee	C09-0-001-00-380-00	273	19	\$105.01
Massey, Norman D.	C09-0-001-00-380-01	7.18	4	\$22.09
Massey, Norman D.	P33-0-001-00-162-01	51.52	1	\$5.55
		TOTAL:	216.8	\$1,197.22
Base Cost	\$75,558.00			
20% Max	\$15,111.60			

Wolfe Run Joint County Ditch - Ross County				
PROPERTY OWNER	PARCEL NUMBER	TOTAL ACRES	BENEFITTED ACRES	Total Assessment
Andy Hamman & Cathryn Hamman	090705002000	184.68	31.9	\$176.33
GE-MJ Farms, LLC	090705003000	306.66	107.3	\$593.07
Harold Mace Farms LLC	090705009000	237.7	206.8	\$1,143.05
Michael T. Oyer & Emily M. Oyer	100705007000	294.81	19.2	\$106.12
Davis, Donald L. & Wilma Jean	100705010000	160.135	98.4	\$543.89
Norman D. Massey	100705012000	8.23	3.3	\$18.23
		TOTAL:	466.9	\$2,580.69
Base Cost	\$75,558.00			
20% Max	\$15,111.60			

The Pickaway County Commissioners' clerk will certify the assessments to the Ross County and Pickaway County Auditors for placement on tax duplicates

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In the Matter of
County Administrator Report:

The following is a summary of the report provided by April Dengler, County Administrator:

- Ms. Dengler discussed the 2020 2nd Half Appropriations, along with the upcoming budget. Vouchers and PO's will have to be closed June 5th and 6th and re-issue PO's per quarter.
- Ms. Dengler will contact Pine Valley Construction in regard to starting the Board of Elections renovation project mid-June to end of June. Pine Valley will additionally be installing a depository box in the block wall of the Annex Building, which will deposit into the Board of Election's office.

In the Matter of
Airport Hangar Construction Project
e-Signature Grant Sponsor Request Form for FY2020:

Commissioner Brian Stewart offered the motion, seconded by Commissioner Harold Henson, to approve and authorize Commissioner Henson to sign the e-Signature Grant Sponsor Request Form for FFA Airports Division (ARP) to receive the FY2020 grant via email.

Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Attest: Angela Karr, Clerk

In the Matter of
Weekly Dog Warden Report:

The weekly report for the Wright Poling/Pickaway County Dog Shelter was filed for week ending May 23, 2020.

A total of \$105 was reported being collected as follows: \$50 in adoption fees; \$15 in dog license and \$40 in private donations.

Zero (0) stray dogs were processed in; one (1) dog was adopted.

With there being no further business brought before the Board, Commissioner Stewart offered the motion, seconded by Commissioner Henson, to adjourn. Voting on the motion was as follows: Commissioner Stewart, yes; Commissioner Wippel, absent; Commissioner Henson, yes. Voting No: None. Motion carried.

Harold R. Henson, President

Brian S. Stewart, Vice President

Jay H. Wippel, Commissioner - {Absent}
BOARD OF COUNTY COMMISSIONERS
PICKAWAY COUNTY, OHIO

Attest: Angela Karr, Clerk